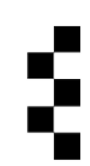




# RIS

## Annual Research Review – Reviewers Guide

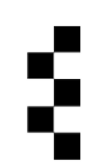
September 2022



# About the RIS

The Research Information System delivers important benefits which include:

- The automatic searching of publications from a range of external sources and a simple process to deposit them into the Research Repository.
- A single place where researchers can manage grants, professional activities, teaching responsibilities and supervision, publications and impact.
- A way to manage and edit external web profiles.
- A platform in which REF submission and internal research monitoring can be managed with minimal re-keying of data or completing of forms.

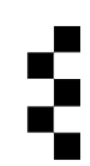


# About this guide

This guide describes the process of reviewing submissions made in the Annual Research Review exercise in the RIS.

By the end of the guide you should be able to:

- **Login** to the System
- **Review** completed information
- **Mark** your reviews as complete



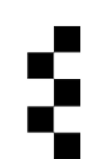
# Your Submission

For this review you will be asked to:

- Review and Score publications for the REF, i.e. publications published since 1 January 2021

You may also be asked to:

- Consider any other working papers or projects that are likely to result in publications
- Consider Awards and any grant applications made and pending or planned.
- Consider any indicators of peer esteem and national and international recognition
- Review Impact, in particular impact which that may support an impact case study
- Consider any knowledge exchange activities undertaken or have planned



### Essex Research Information System Development Server Login

Enter your University of Essex credentials and click Login:

LOGIN

Please login using your normal university login.  
Do not add @essex.ac.uk to the username.

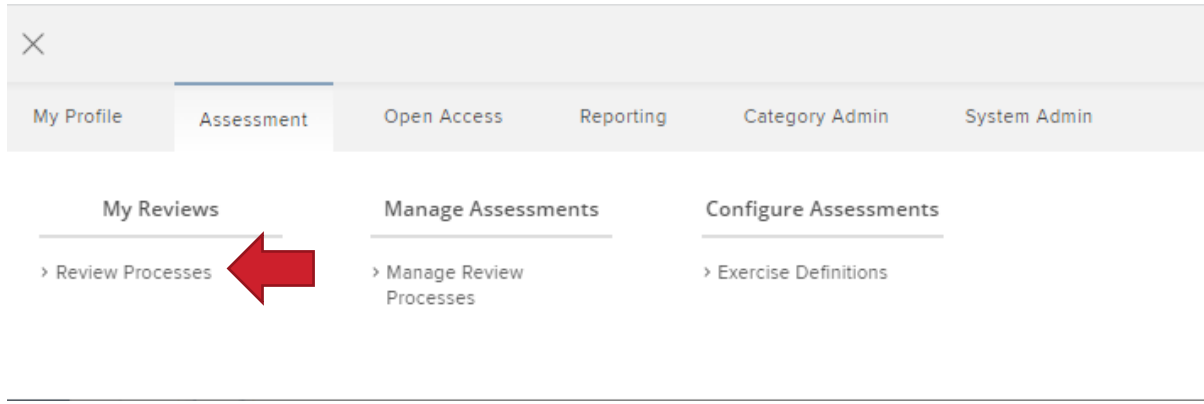
For support please email [reors@essex.ac.uk](mailto:reors@essex.ac.uk)

## Log in

Login at: <https://ris.essex.ac.uk>

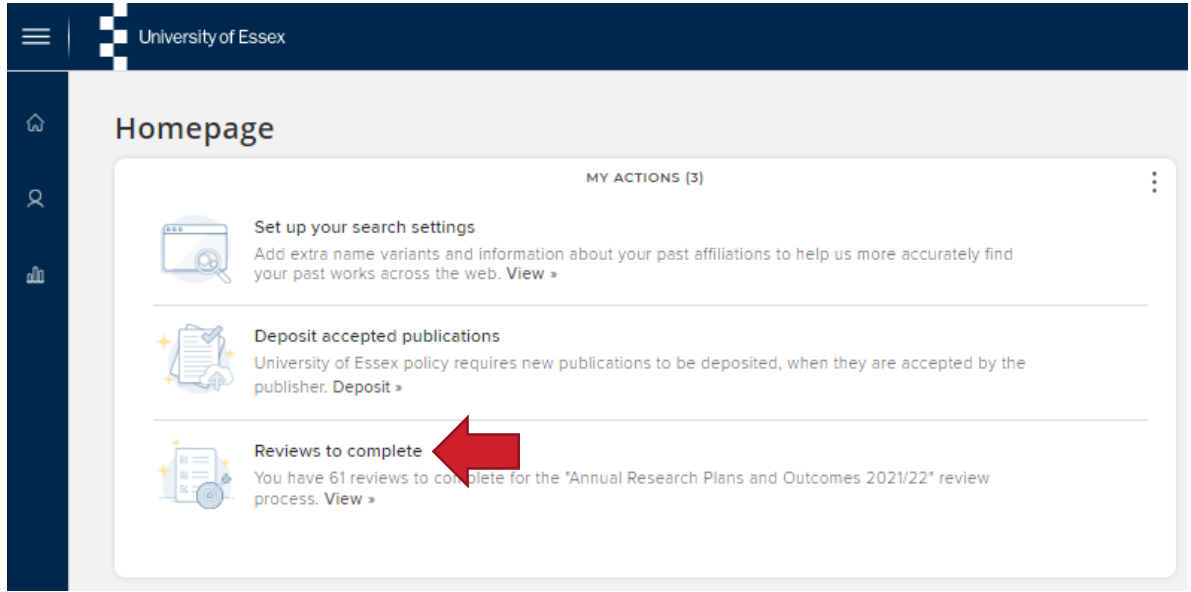
Your normal university login is all you need.

You don't need the VPN to access the RIS. It works from anywhere with an internet connection and in most browsers (Microsoft Edge, Chrome, Firefox, Safari).

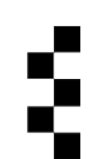


# How to begin

To begin Select the Review Process from **Menu > Assessment > My Reviews > Review Processes**



You will also be prompted to start Reviews in My Actions (Home)



Reviews of review processes

**i** The following review processes have been made available to you for review.

- On-screen guidance text is available to guide through the "what" and "how" for each section.
- Once you have finished, either create an export of your completed response or mark as ready for the next stage (if there is one).
- To get started, select an assessment below.

Annual Research Review 2022-23 Review review processes

# How to begin

If you have more than one process to participate in they will be listed here

Click **Start or Continue review process**

REVIEW PROCESSES >  
**Reviews for Annual Research Review 2022-23**

The University is required to submit 100% of our 'independent researchers' (ASER staff and ASR staff on Grade 9 or above) to the REF. As a means of assessing progress towards this, Senate and Council approved a set of norms that all ASER staff and staff on ASR contracts at Grade 9 or above should have the equivalent of three published research outputs assessed at a minimum of 3\* by the end of the REF assessment period (subject to the normal allowances for individual staff circumstances such as ECR status; maternity leave; part-time contract; certificated sickness absence; etc).

It is important to have an accurate record of your preparedness for REF submission. This helps to ensure that support is provided in a timely fashion when necessary. In addition, departments have said they find the reports very helpful as a means of keeping in detailed touch with what colleagues were doing and intending to do, and of gathering information that they might otherwise not have.

Results per page: 50 1-30 of 61

| Name                              | Department         | Stage               | Status          | Action       |
|-----------------------------------|--------------------|---------------------|-----------------|--------------|
| ABOLGHAEMI, Vehid                 | Science and Health | In draft            |                 |              |
| AMORIM, Renato                    | Science and Health | Departmental Review | Needs attention | Start review |
| ANDREU-PEREZ, Javier              | Science and Health | Departmental Review | Needs attention | Start review |
| ANISI, Mohammad Hossein (Hossein) | Science and Health | Departmental Review | Needs attention | Start review |
| BARAKAT, Lina                     | Science and Health | Departmental Review | Needs attention | Start review |
| BARROS, Michael T                 | Science and Health | Departmental Review | Needs attention | Start review |

**Filters**

Last name:

First name:

Member of group: University of Essex

Current stage: Any stage

Reviewer status: Not done

Include inactive users

[Clear filters](#)

# List of reviews

For a particular exercise the list of researchers requiring review will be presented on the page according to the filter options.

Click **Start review** to review the person (or **Continue review** if you have incomplete reviews)

If you have a lot of individuals to review, or you have been asked to review only specific staff then the filtering options on the right of the page will assist you to identify and prioritise your work.

**Note:** If you are not seeing what you expect you may need to **Clear filters**



REVIEW PROCESSES > ANNUAL RESEARCH REVIEW 2022-23 REVIEWS >  
**Annual Research Review 2022-23**

Reviews of this Review Process Export to Word or PDF Back to Annual Research Review 2022-23

Displaying reviews created in Departmental Review (current stage)

**Review of Renato Amorim's Annual Research Review 2022-23**

**i** You are being asked to review and score the nominated research outputs for your ASER staff and independent researchers.

In addition, if you wish to do so, please comment on the research grant activity; evidence of esteem/recognition and other achievements; research impact and knowledge exchange activities.

**!** I confirm that I am aware of the University Code of Good Research Practice and related procedures: [Not Supplied];

**!** I confirm that I am aware of the Security-sensitive research material Policy and Procedures: True;

**!** I confirm that I am aware of the University's Open Research Position Statement: [Not Supplied]

**Research Publications for REF**  
2 items added

**i** Please assess the selected research outputs in terms of their 'originality, significance and rigour'. It is essential that the granularity in scoring which has been provided is used as it indicates the level of confidence that a reviewer has in the score. For example, a score of 2.8\* would be understood to indicate that a reviewer has less confidence that an output would achieve 3\* and a score of 3.2\* would indicate.

If an output is not eligible for submission, please score as 0\* and add a note 'not eligible'.

A brief written review can also be provided for each item which, although not compulsory at this stage, will be helpful should clarification of decisions be needed or in the case of an appeal.

**#1 on Research Publications for REF**  
[Identifying meaningful clusters in malware data](#)  
Amorim R; Lopez Ruiz CD (10.1016/j.eswa.2021.114971)  
Journal article: Expert Systems with Applications 177-10 pages  
Article number 114971 01 Sep 2021

27 Mar 2021 Add review

You have not reviewed this item in this stage.

# Individual reviews

A review “To-Do List” makes clear exactly what you are required to complete. A Review can contain three different components: Reviews of Items, Reviews of Sections and Overall Exercise Review.

The 'To-Do' list shows the sections in yellow/orange are outstanding.



REVIEW PROCESSES > ANNUAL RESEARCH REVIEW 2022-23 REVIEWS >  
**Annual Research Review 2022-23**

Reviews of this Review Process Export to Word or PDF Back to Annual Research Review 2022-23

Displaying reviews created in **Departmental Review (current stage)**

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27 Mar 2021 Add review

You have not reviewed this item in this stage.




# Details of reviews

**A 'Detailed List' section displayed in an indented view according to the review level is next to the To do list**

You will not normally be able to see reviews submitted by other reviewers and other stages unless you have permissions to see these.

## Annual Research Review 2022-23

Reviews of this Review Process

 Export to Word or PDF[Back to Annual Research Review 2022-23](#)Displaying reviews created in Departmental Review (current stage)

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## Research Publications for REF

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Amorim R; Lopez Ruiz CD ([10.1016/j.eswa.2021.114971](#))

Journal article: Expert Systems with Applications 177:10 pages  
Article number 114971 01 Sep 2021

27 Mar 2021

You have not reviewed this item in this stage.

[Add review](#)

## Your Review To-Do List

## Reviews of Individual Items

0 of 2 items reviewed

**i** In Research Publications for REF

Identifying meaningful clusters in malware data

Unified Transformer Multi-Task Learning for Intent Classification and Entity Recognition

## Reviews of lists/sections

**i** You need to review Other working papers or projects**i** You need to review Research Grants and Contracts Awarded**i** You need to review Research Funding Plans**i** You need to review Evidence of Esteem/Recognition and Other Achievements**i** You need to review Research Impact**i** You need to review Knowledge Exchange Activities

# Review items

To Review items either select from the detailed list or use the To-Do list via the Summary box on the right hand side.

REVIEW PROCESSES > ANNUAL RESEARCH PLANS AND OUTCOMES 2021/22 REVIEWS > ZULFIQAR ALI'S ANNUAL RESEARCH PLANS AND OUTCOMES 2021/22 > REVIEW PROCESS OVERVIEW > RESEARCH PUBLICATIONS FOR REF >

### A Generic Deep Learning Based Cough Analysis System from Clinically Validated Samples for Point-of-Need Covid-19 Test and Severity Levels

Departmental Review

Andreu-Perez J; Perez-Espinosa H; Timonet E; Kiani M; Giron-Perez MI; Benitez-Trinidad AB; Jarchi D; Rosales A; Gkatzoulis N; Reyes-Galaviz OF et al. (10.1109/tsc.2021.3061402)

Journal article: IEEE Transactions on Services Computing 15(3):1220-1232 01 May 2022

**Guidance**

The REF2021 definitions were:

4\*: Quality that is world-leading in terms of originality, significance and rigour.

3\*: Quality that is internationally excellent in terms of originality, significance and rigour but which falls short of the highest standards of excellence.

2\*: Quality that is recognised internationally in terms of originality, significance and rigour.

1\*: Quality that is recognised nationally in terms of originality, significance and rigour.

0\*: Unclassified. Quality that falls below the standard of nationally recognised work. If an output is not eligible for submission, please score as 0\* and add a note 'not eligible'.

A brief written review can also be provided for each item which, although not compulsory at this stage, will be helpful should clarification of decisions be needed or in the case of an appeal.

OA policy OA compliant

| Altmetric | EPMC | Scopus | WoS | SNIP | SJR  |
|-----------|------|--------|-----|------|------|
| 5         | -    | 13     | -   | 2.61 | 0.87 |

**Review**

Your review:

REF Star Rating: [No score] ?

Save your review

#### Item Summary

✓ #1 on Research Publications for REF

You need to review this item.

What next?

View publication details

Where next?

Go to next item

Back up to Research Publications for REF

Back to review overview

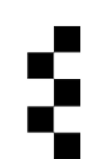
# Review items

Enter text and scores as required and **Save your review** when complete. You can edit your review if you make a mistake or need to add more details.

The **Item Summary** area on the right will guide you through the next steps.

If you completed a review of an item last year, your old review and score will be available and amendable.

You can jump back to the review overview at any point.



## From Clinically Validated Samples for

chi D; Rosales A;

e highest standards of

submission, please score as

helpful should clarification of

### Item Summary

✓ #1 on Research Publications for REF

⚠ You need to review this item.

What next?

**View publication details**

Where next?

Go to next item

Back up to Research Publications for REF

Back to review overview

# Review items

## A note about reviewing Publications for REF.

When you view the publication details, if a full text is available in the repository it will be visible in the **Full Text** area.

You will be able to download it if it is publicly accessible. If the output is embargoed then you can ask the repository team on [repository@essex.ac.uk](mailto:repository@essex.ac.uk) or someone in your department with permission to access such as a Director or Research.



REVIEW PROCESSES > ANNUAL RESEARCH REVIEW 2022-23 REVIEWS >  
Annual Research Review 2022-23

Reviews of this Review Process Export to Word or PDF Back to Annual Research Review 2022-23

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I confirm that I am aware of the Security-sensitive research material Policy and Procedures: True;  
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**Research Publications for REF**  
2 items added

Please assess the selected research outputs in terms of their 'originality, significance and rigour'. It is essential that the granularity in scoring which has been provided is used as it indicates the level of confidence that a reviewer has in the output. For example, a score of 2.8\* would be understood to indicate a reviewer has less confidence that an output would achieve a score of 3.2\* would indicate.

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A brief written review can also be provided for each item, although not compulsory at this stage, will be helpful should clarification of decisions be needed or in the case of an appeal.

**Research Funding Plans**

You need to review

- Evidence of Esteem/Recognition and Other Achievements
- Research Impact
- Knowledge Exchange Activities

What next?

Move to 'Submission'

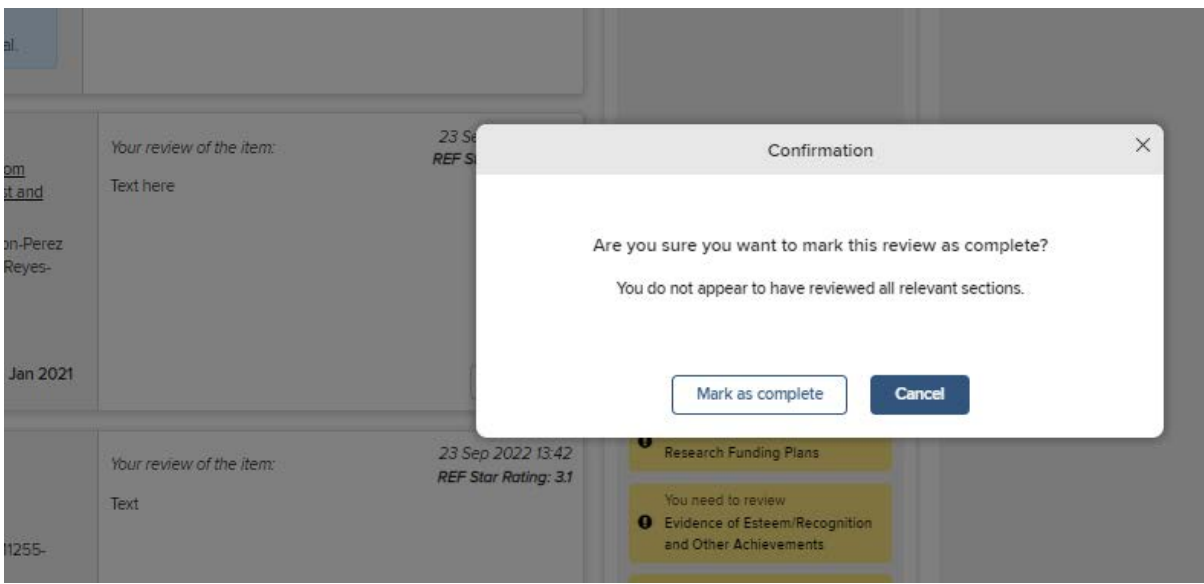
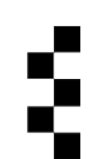
Mark my review as complete

# Completing your review

When you have completed the review, the colour of the To-Do list box will change from yellow/orange to green.

When all the aspects of the review you are required to do are completed you can press the **Mark my review as complete** button.

You can also move the Stage to "Submission" to return it to the researcher if you need them to add additional information. You should contact the person directly to let them know what is required.



# Completing your review

**When you have marked the review as complete you can move to your next review. You will be promoted to check you have reviewed all sections.**

If you are only reviewing REF outputs for example, you can safely **Mark as complete**.

If necessary you can re-open the review to make changes.

REVIEW PROCESSES > ANNUAL RESEARCH REVIEW 2022-23 REVIEWS >  
**Annual Research Review 2022-23**

Reviews of this Review Process Export to Word or PDF Back to Annual Research Review 2022-23

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**Your Review To-Do List**

Reviews of Individual Items

2 of 2 items reviewed

- In Research Publications for REF

**AL-NADAY, Mays FH**  
Science and Health  
Stage: Departmental Review

**Marked done**

[View review](#)

You last modified your review 40 days ago.

**AMORIM, Renato**  
Science and Health  
Stage: Departmental Review

**Marked done**

[View review](#)

You last modified your review 10 seconds ago.

**ANDREU-PEREZ, Javier**  
Science and Health  
Stage: Departmental Review

**Needs attention**

[Start review](#)

# Completing more reviews

Use the top navigation or Menu > My Reviews > Review Processes to return to the list of reviews

The overview screen will indicate completed reviews (subject to the correct filter settings) and those still needing attention.





# Need help?

## Contact REO Research Systems

[reors@essex.ac.uk](mailto:reors@essex.ac.uk)

[www.essex.ac.uk/staff/research-systems](http://www.essex.ac.uk/staff/research-systems)