

# UNIVERSITY OF ESSEX

## **RULES OF ASSESSMENT FOR FULL-TIME TAUGHT MASTERS DEGREES 2018-2019**

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### **EAST 15 ACTING SCHOOL**

MFA Theatre Directing  
MFA Acting (International)  
MFA Acting

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#### **1. PREAMBLE**

- a) These rules apply to the East 15 Master of Fine Arts programme.
  - b) The rules should be read in conjunction with the relevant Programme Structure, Programme Specification and on-line Module Directory entries. The Module Directory will give detail of assessment arrangements. The Programme Structure will identify which modules are core for the programme.
  - c) A taught module is any assessed component excluding the dissertation or equivalent. A core module must be taken as part of the programme structure and passed, with no condonement of marks below a pass allowed.
  - d) East 15 Masters degrees can be awarded with Distinction and Merit.
  - e) It is for the Board of Examiners to determine whether the criteria for an award have been satisfied.
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#### **2. PASS MARK**

- a) The pass mark for all modules of the Masters degree is 50.
  - b) For the purposes of these rules taught module averages, the overall weighted average for the taught modules and the mark for the dissertation or equivalent will be rounded to the nearest whole number – i.e. 49.5 will count as 50, 49.4 as 49.
  - c) The Professional Code of Conduct must be passed where it is an element of the module. The Board of Examiners shall determine that a student has failed a module when the Professional Code of Conduct element of that module is failed.
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### **3. ELIGIBILITY FOR AN AWARD**

#### **THE MASTER OF FINE ARTS DEGREE**

##### **Pass**

To be awarded a pass in the Masters a student should:

- a) Attempt 300 credits at Masters level (level 7) of which 260 must be passed, with the remaining credits condoned, subject to (d).
- b) Pass all the taught core modules and the dissertation or equivalent.
- c) Pass at least 120 taught module credits at the first attempt unless there are substantiated extenuating circumstances accepted by the Board of Examiners.
- d) Failure with a mark of 40 or more, for up to 40 credits in non-core taught modules, may be condoned provided the overall weighted average for all the taught modules is 50.

#### **3.1 A Pass with Merit and Distinction**

##### **3.1.1 Pass with Merit.**

To obtain a Merit, in addition to achieving the requirements for a pass, a student should:

- Have an overall weighted average mark of 60 or more

##### **3.1.2 Pass with Distinction**

To obtain a Distinction, in addition to achieving the requirements for a pass, a student should:

- Have an overall weighted average mark of 70 or more

#### **3.2. THE POSTGRADUATE DIPLOMA and CERTIFICATE**

Where a student is either unable to complete their studies or does not achieve the required credits to be awarded a Masters, then the award of either a Postgraduate Diploma or a Postgraduate Certificate will be considered.

The published programme structure will show which taught modules have to be passed in order to obtain a PG Certificate or PG Diploma. In many cases it will be possible to obtain the necessary credits for a PG Diploma by using dissertation or equivalent credits as well as taught module credits.

Dissertation or equivalent credits cannot be used to obtain a Postgraduate Certificate.

**3.2.1** To be awarded a **POSTGRADUATE DIPLOMA** a student should:

- a) Attempt 120 credits at Masters level (level 7) of which 90 must be passed, with the remaining credits condoned, subject to (d)
- b) Pass at least 60 taught module credits at the first attempt unless there are substantiated extenuating circumstances accepted by the Board of Examiners.
- c) Pass all taught core modules.
- d) Failure with a mark of 40 or more for up to 30 credits in non-core modules may be condoned provided that the overall weighted average for the 120 PG Diploma credits is 50.

Credits obtained for the dissertation or equivalent can normally be used when considering whether a Postgraduate Diploma can be awarded, provided that the above criteria have been met.

**A Pass with Merit or Distinction**

Where a student has more than 120 credits, the best credits compatible with the structure for a Postgraduate Diploma giving at least 120 credits will be used to calculate the overall weighted average mark.

**Pass with Merit**

To obtain a Merit, in addition to achieving the requirements for a Postgraduate Diploma, a student should:

- Have an overall weighted average mark for the 120 PG Diploma credits of 60 or more.

**Pass with Distinction**

To obtain a Distinction, in addition to achieving the requirements for a Postgraduate Diploma, a student should:

- Have an overall weighted average mark for the 120 PG Diploma credits of 70 or more.

**3.2.2** To be awarded a **POSTGRADUATE CERTIFICATE** a student should:

- a) Attempt 60 credits at Masters level (level 7) of which 40 must be passed, with the remaining credits condoned, subject to (d)
- b) Pass all taught core modules.
- c) Pass 15 credits at the first attempt unless there are substantiated extenuating circumstances accepted by the Board of Examiners.
- d) Failure with a mark of 40 or more for up to 20 credits, in non-core modules, may be condoned.

**A Pass with Merit or Distinction**

Where a student has more than 60 credits, the best credits compatible with the structure for the Postgraduate Certificate giving at least 60 credits will be used to calculate the overall weighted average mark.

**Pass with Merit**

To obtain a Merit, in addition to achieving the requirements for a Postgraduate Certificate, a student should:

- Have an overall weighted average mark for the 60 PG Certificate credits of 60 or more.

### **Pass with Distinction**

To obtain a Distinction, in addition to achieving the requirements for a Postgraduate Certificate, a student should:

- Have an overall weighted average mark for the 60 PG Certificate credits of 70 or more.

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## **4. REASSESSMENT**

### **4.1 Reassessment for taught modules**

- a) If a student fails a module taken as a reassessment no further reassessment attempt is allowed unless there are substantiated extenuating circumstances accepted by the Board of Examiners.
- b) Where the Board of Examiners permits a student to have a second attempt at the assessment for a module this only applies to any individual assignment/examination for the module that has been failed. A student cannot be permitted to repeat a module unless permitted by the Board of Examiners because of substantiated extenuating circumstances.
- c) Where a student has not met the requirements to pass and is eligible to undertake reassessment and/or have failed marks condoned, the Board of Examiners will give the student the opportunity to undertake reassessment across the summer and/or wait until the final board when the dissertation or equivalent outcome is known.

#### **4.1.1 MFA Theatre Directing**

- a) Students may have a second attempt in the same academic year at a logbook assessment only where up to a maximum of 60 taught credits have been failed (30 credits in one year).
- b) Unless failure is in the Logbook assessment, a second attempt at the same assessment is not possible in the same academic year because the assessment is not replicable. A reassessment will be offered in an additional seventh term. Where the same module is available, students will be permitted a second attempt at that module for a maximum mark of 50. If, and only if, the same module is not offered in an academic year, students will be permitted to choose another module from those available for a maximum mark of 50.
- c) Unless failure is in the Logbook assessment, no reassessment for a module is permitted prior to the Board of Examiners meeting where marks are confirmed and is subject to departmental arrangements.
- d) The maximum mark that will be recorded for a module as a result of a reassessment opportunity is 50, unless there are substantiated extenuating circumstances accepted by the Board of Examiners.
- e) The Board of Examiners will reinstate the module mark for the previous attempt at a failed module if it is higher than the mark for the most recent attempt.
- f) The following independent modules only may be assessed as first sits during the summer period of the same year:

EA429 Attachment  
EA430 Directing Drama Schools  
EA435 Directing Project

#### **4.1.2 MFA Acting (International)**

##### **Year One**

- a) Students may have a second attempt in the same academic year at the logbook assessment or reflective essay only where the following modules only have been failed, up to a maximum of 60 taught module credits (30 credits in any one year):
  - i) EA601 Acting Technique
  - ii) EA603 Shakespeare
  - iii) EA602 Character and Scene Work
  - iv) EA604 Contemporary UK Texts
- b) The maximum mark that will be recorded for a module as a result of a second attempt is 50, unless there are substantiated extenuating circumstances accepted by the Board of Examiners.
- c) The Board of Examiners will reinstate the module mark for the previous attempt at a failed module if it is higher than the mark for the most recent attempt.
- d) Failure in other modules will normally indicate that the year/stage should be repeated on a full-time basis for uncapped marks.
- e) No second attempt at the assessment for other modules are permitted prior to the Board of Examiners meeting where marks are confirmed.

##### **Year Two**

- a) Students may have a second attempt for module(s) that have been failed, up to a maximum of 60 taught module credits (30 credits in any one year). Unless failure is in the log book, a second attempt at the same assessment is not possible because the assessment is not replicable. A second attempt at the assessment as a result of failure in written work for the Independent Study module or in the Reflective Evaluation for the Moscow Field Study module or the logbook is available within the same academic year.
- b) In cases of failure in any other form of assessment, students would normally have to repeat the year on a full-time basis for uncapped marks.
- c) Unless failure is in the log book, in Year Two a second attempt at the same assessment is not possible because the assessment is not replicable. A reassessment opportunity will be offered in an additional seventh term.
- d) Unless failure is in the log book, no reassessment for a module is permitted prior to the Board of Examiners meeting where marks are confirmed and is subject to departmental arrangements.
- e) The maximum mark that will be recorded for a module as a result of a reassessment opportunity is 50, unless there are substantiated extenuating circumstances accepted by the Board of Examiners.

- f) The Board of Examiners will reinstate the module mark for the previous attempt at a failed module if it is higher than the mark for the most recent attempt.

### **4.1.3 MFA Acting**

#### **Year One**

- a) Students may have a second attempt in the same academic year where the following modules only have been failed, up to a maximum of 60 taught module credits (30 credits in any one year):
  - i) EA404 Voice
  - ii) EA405 Movement
  - iii) EA406 Music and Singing
  - iv) EA407 Contextual Studies
- b) The maximum mark that will be recorded for a module as a result of a second attempt is 50, unless there are substantiated extenuating circumstances accepted by the Board of Examiners.
- c) The Board of Examiners will reinstate the module mark for the previous attempt at a failed module if it is higher than the mark for the most recent attempt.
- d) Failure in other modules will normally indicate that the stage should be repeated on a full-time basis for uncapped marks.
- e) Unless failure is in the log book, no second attempt at the assessment for a module is permitted prior to the Board of Examiners meeting where marks are confirmed.

#### **Year Two**

- a) Students may have a second attempt for module(s) that have been failed, up to a maximum of 60 taught module credits (30 credits in any one year). A second attempt at the same assessment is not possible because the assessment is not replicable unless failure is in the Logbook assessment only. A second attempt at the assessment as a result of failure in written work for the Independent Study module or in the Reflective Evaluation for the Moscow Field Study module or the logbook assessment is available within the same academic year.
- b) In cases of failure in any other form of assessment, students would normally have to repeat the year on a full-time basis for uncapped marks.
- c) Unless failure is in the logbook assessment, in Year Two a second attempt at the same assessment is not possible because the assessment is not replicable. A reassessment opportunity will be offered in an additional seventh term.
- d) Unless failure is in the logbook assessment, no reassessment for a module is permitted prior to the Board of Examiners meeting where marks are confirmed and is subject to departmental arrangements.
- e) The maximum mark that will be recorded for a module as a result of a reassessment opportunity is 50, unless there are substantiated extenuating circumstances accepted by the Board of Examiners.

- f) The Board of Examiners will reinstate the module mark for the previous attempt at a failed module if it is higher than the mark for the most recent attempt.

## **4.2 Re-submission of Dissertation or equivalent**

### **4.2.1 Dissertation or equivalent or Director's Production Workbook (MFA Theatre Directing and MFA Acting (International))**

- a) Re-submission of dissertations or equivalent is only permitted in the following circumstances:
  - i) Either substantiated extenuating circumstances accepted at the discretion of the Board of Examiners; or
  - ii) Where the original mark awarded is at least 40 and the Board of Examiners judges that the work required to achieve a pass does not include any additional experimental or practical work.
- b) Re-submission is subject to the following conditions:
  - i) A dissertation or equivalent must normally be re-submitted within two months of the formal notification of permission to resubmit; in cases of extenuating circumstances, this may be extended to a maximum of twelve months;
  - ii) A dissertation or equivalent which has been re-submitted because of a marginal fail shall be awarded no more than a maximum mark of 50; in the case of re-submissions because of extenuating circumstances, the full range of marks shall be available to examiners.

### **4.2.2 Practical Project with Written Commentary (5,000 words) (MFA Theatre Directing only)**

- a) A Student must pass the Practical Project and Written Commentary in order to qualify for the award of MFA. There is no opportunity for a second attempt at the Practical Project. A student who fails the Practical Project can be considered for the award of a Postgraduate Diploma.
- b) Re-submission is only permitted for the Written Commentary in accordance with rules 4.2.1(a-b) above.

### **4.2.3 Practical Project and Research Portfolio (including 5,000 word contextualising critical document) (MFA Acting (International) only)**

- a) A Student must pass the Practical Project and Research Portfolio in order to qualify for the award of MFA. Reassessment is permitted in accordance with rule 4.2.1 (a) above. There is no opportunity for a second attempt at the Practical Project. A student who fails the Practical Project can be considered for the award of a Postgraduate Diploma.
- b) Re-submission is only permitted for the Research Portfolio in accordance with rules 4.2.1(a-b) above.

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## **5. ASSESSMENT PROCEDURES**

## **5.1 POWERS OF THE BOARD OF EXAMINERS**

The Board of Examiners shall have the following powers:

- a) Confirming the taught module marks achieved, including any marks for reassessment presented to the Board, and awarding credit.
- b) Confirming the mark for the dissertation or equivalent, including any mark for resubmission.
- c) Confirming any opportunities for reassessment for modules, including resubmission of the dissertation or equivalent; and any opportunities for condonement.
- d) Considering each student's marks' profile so that they can be advised on the range of possible award outcomes, including whether it is possible for them to make use of dissertation or equivalent credits.
- e) Considering extenuating circumstances as necessary and their implications for results.
- f) Determining the appropriate award for each student.
- g) Requiring any student whose performance is below that required to achieve an award to withdraw from the University.

**5.1.1** An Interim Board of Examiners Meeting shall normally be held at the end of the taught module assessment.

**5.1.2** Where a student has not met the requirements to pass and is eligible to undertake reassessment and/or have failed marks condoned, the Board of Examiners will give the student the opportunity to undertake reassessment across the summer and/or wait until the final board when the dissertation or equivalent outcome is known.

**5.1.3** Students will be required to withdraw where the accumulation of further credit would not result in the achievement of any postgraduate award according to the Rules of Assessment.

## **5.2 PROGRESSION FROM YEAR ONE TO YEAR TWO**

- a) Subject to (b) and (c), obtain 120 credits at Masters level (level 7)
- b) Failure with a mark of 40 or more for up to 40 credits in non-core taught modules, may be condoned<sup>1</sup>
- c) Students who have failed up to 30 credits may have a reassessment opportunity. A second attempt will be offered in an additional seventh term (See 4.1(a) above).

## **5.3 EXTENUATING CIRCUMSTANCES**

Extenuating circumstances can only be considered by the Board of Examiners if the student has submitted an extenuating circumstances form by the agreed deadline. Except in the case of Extenuating Circumstances, the Board of Examiners does not have powers of discretion in relation to the application of the rules of assessment.

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<sup>1</sup> Note that the requirements for award of the Masters degree state that where marks are condoned the overall weighted average for the taught units must be at least 50 at the end of the programme



**End**

**SENATE July 2018 and Senate April 2017 re: Theatre Directing reassessment.**